

Community Services Laborer

MENOMONIE COMMUNITY SERVICES DEPARTMENT

Job Description:

This position performs skilled work in the operation of light and heavy equipment, including attached equipment and performance of manual tasks in maintenance of streets, buildings, parks and storm sewers. Work is performed throughout the City of Menomonie. This position helps efficiently maintain public property and infrastructure. Prompt and thorough execution of assignments to established routines is critical.

Essential Job Functions:

Perform a variety of maintenance, repair and construction tasks by using safe and proper methods for maintenance/repair/construction. Performs day-to-day maintenance of public streets, rights of way, parks, buildings and equipment. Demonstrate proper inspections, operation and basic maintenance required for all Public Works equipment. Assist in development of strategy for necessary maintenance, repair and construction of municipal facilities. Identify existing or potential problems: recommend solutions. Performs necessary maintenance tasks such as street sweeping, snow plowing, salt/sanding, paint striping, storm water/storm sewer repair and other tasks as assigned. Performs other maintenance tasks including, but not limited to, various building/facility repair projects, grounds keeping items and urban forestry work. Assists all divisions/departments of the City as apparent or directed. Performs other duties as assigned.

Qualifications and Working Conditions:

Knowledge of maintenance, repair and construction of public works infrastructure. Knowledge of safe operation, maintenance and minor servicing of various vehicles and equipment in a skillful manner. Knowledge of laws, ordinance and regulations pertaining to vehicle travel and operation. Skill in operation of all light and heavy equipment used by the City. Must communicate effectively and tactfully with internal and external customers. Develop and maintain effective working relationships with co-workers and the public. Good decision making and problem solving skills. Work effectively with a computer. Respond willingly to varied work assignments, flexible working hours and overtime. Available to respond to snow plowing and other emergency call outs on a 24/7 basis.

Physical functions:

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls, and talk or hear. The employee is frequently required to sit, stand, walk, reach with hands and arms; stoop, kneel, crouch or crawl. The employee occasionally works near moving mechanical parts; in high precarious places, in outside weather and is occasionally exposed to wet, humid conditions, extreme cold and heat. Employee must occasionally lift/move up to 100 pounds.

divisions/departments of the City as apparent or directed. Performs other duties as assigned.

Knowledge, Skills and Abilities:

Minimum: Graduation from high school or GED. Two years related experience/training in street and public works construction/maintenance preferred. Possession of a valid Class "A/B" CDL with N endorsement within 6 months. Additional appropriate beneficial licensures will be considered/preferred.